

University Hospitals of Leicester NHS Trust
Progress of actions arising from the Trust Board meeting held on Thursday 1 October 2020

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
1 October 2020						
1	195/20/2	Chairman's monthly report – October 2020 To explore the scope to hold a Board to Board meeting with another NHS Trust which had recently appointed its own Public Health Consultant.	Chairman	Date TBA	Actioned – session fixed for 12.11.20.	5
2	195/20/3	Acting Chief Executive's monthly report – October 2020 To update the Trust Board on developments associated with the Genomic Medicine Service Alliance through the monthly Acting Chief Executive's Trust Board briefing notes as they occur.	ACE	As appropriate	Updates will feature in future reports to the Trust Board.	5
3a	195/20/4	UHL Covid-19 Post Peak Learning Exercise To undertake a broader strategic review of the lessons learned to inform the planning for further waves of infection, eg opportunities to reduce the scale of the formal reporting processes.	ACOO	Immediate	Actioned – material evidencing wider learning circulated separately to the Chairman and members of the Board.	5
3b	195/20/4	To consider holding an informal Trust Board discussion on the strategic review of lessons learned from the first wave of Covid-19.	Chairman	Date TBA	Will be considered in planning future informal Board discussions.	5
3c	195/20/4	To provide Trust Board members with a copy of the NHSE/I feedback re: UHL's response to national and local recommendations received during the first wave of Covid-19.	ACE	Immediate	Actioned.	5
4	195/20/5	East Midlands Clinical Research Network Quarterly Update To approve the CRN East Midlands Governance Framework (as appended to paper G).	MD	Immediate	Complete – approved by the Trust Board on 1.10.20.	5
5a	196/20/1.2	People Process and Performance Committee Summary – 24.9.20 To approve the Junior Doctors Guardian of Safe Working report (as hyperlinked within paper H2).	CPO	Immediate	Complete – approved by the Trust Board on 1.10.20.	5
5b	196/20/1.2	To approve the Freedom to Speak Up Annual Report for 2019/20 (as hyperlinked within paper H2).	CPO	Immediate	Complete – approved by the Trust Board on 1.10.20.	5

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strike through~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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Trust Board paper B

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
6	196/20/1.4	2020/21 Month 5 Financial Performance To schedule an additional Trust Board meeting to approve the financial plan prior to submission to NHSE/I by 22.10.20.	DCLA	Immediate	Complete – an additional private Trust Board meeting will be held on 21.10.20.	5
7a	208/20/1	Any Other Business – Blue Ward Accreditation To arrange for representatives from the Brain Injury Unit to attend the virtual Trust Board meeting on 5.10.20 to recognise their achievement of UHL's first Blue Ward Accreditation.	CN	TB 5.11.20	Item features on the agenda of the Board meeting on 5.11.20.	5
7b	208/20/1	To present proposals for the Accreditation of UHL's Services to a future Quality and Outcomes Committee meeting (using a similar model to the Ward Accreditation process).	MD	Future QOC	Actioned: initial report submitted to QOC on 24.9.20 and further report to be submitted to QOC in December 2020.	5
3 September 2020						
8	163/20/1.2	People Process and Performance Committee summary 27.8.20 To present a few slides to the October 2020 Trust Board meeting illustrating the key messages surrounding Covid-19 secure arrangements for patients attending hospital appointments.	DSC	TB 1.10.20	Will be the subject of an oral report at the Board meeting on 1.10.20. Complete.	5
26 March 2020						
9	72/20/4	Gender pay report 2019/20 To discuss the detail of the report at PPPC, with a future update to the Trust Board in 6 months' time re: any issues and progress (noting the need for any metrics to be appropriately nuanced).	DPOD	Future PPPC TB 1.10.20	In progress and on track to report in October 2020. Incorporated in the EDI Strategic Plan presenting to PPPC October and Trust Board agenda November.	5

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